**Elliot Centre Member and Visitor Contacts Log**

**Coronavirus (Covid-19) Contact Tracing Register Group\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*PLEASE USE A FRESH PAGE FOR EACH EVENT*

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| NAME – FIRST AND SURNAME | TELEPHONE NUMBER | ARRIVAL TIME |
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The name and telephone number of each member / visitor is being collected for the purpose of contact tracing in the event of a suspected coronavirus at the Elliot Centre or in the Cranbourne Garden. All details will be recorded and kept for a minimum of 28 days from the date stated at the top of this page. Your information will not be released to the public or shared with any third party except the RBGV and the Victorian Department of Health and Human Services who will use it to contact people who may have been exposed to coronavirus. The information collected will be destroyed after 28 days. Thank you.

The Cranbourne Friends Royal Botanic Gardens Victoria Inc.